



WEST (OUTER) AREA COMMITTEE

**Meeting to be held in Pudsey Wellbeing Centre on
Friday, 12th October, 2012 at 1.00 pm**

MEMBERSHIP

Councillors

A Carter	- Calverley and Farsley;
J Marjoram	- Calverley and Farsley;
R Wood	- Calverley and Farsley;
M Coulson	- Pudsey;
J Jarosz	- Pudsey;
R Lewis	- Pudsey;
A Blackburn	- Farnley and Wortley;
D Blackburn	- Farnley and Wortley;
J Hardy	- Farnley and Wortley;

Co-optees

Rev Paul Ayers	- Faith Representative
Rev Kingsley Dowling	- Farnley & Wortley

**Agenda compiled by:
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**West North West Area Leader: Jane
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A G E N D A

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APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).

(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)

EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.

2 To consider whether or not to accept the officers recommendation in respect of the above information.

3 If so, to formally pass the following resolution:-

RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 7 SEPTEMBER 2012</p> <p>To confirm as a correct record the minutes of the meeting held on 7 September 2012</p>	1 - 8

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8			<p>UPDATE ON MAKE THE GRADE AT CRAWSHAW SCHOOL</p> <p>To receive and consider the attached report of the Area Leader- West North West</p>	9 - 28
9			<p>WEST NORTH WEST HOMES LEEDS INVOLVEMENT IN AREA COMMITTEES</p> <p>To receive and consider the attached report of the West North West Homes Leeds</p>	29 - 40
10			<p>WELL BEING FUND REPORT</p> <p>To receive and consider the attached report of the Area Leader – West North West</p>	41 - 58
11			<p>AREA PROGRESS REPORT 2012.10.12</p> <p>To receive and consider the attached report of the Area Leader – West North West</p>	59 - 70
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Friday, 14 December 2012 at 1.00 p.m.</p>	

WEST (OUTER) AREA COMMITTEE

FRIDAY, 7TH SEPTEMBER, 2012

PRESENT: Councillor J Jarosz in the Chair
Councillors A Blackburn, D Blackburn,
A Carter, M Coulson, J Hardy, R Lewis and
R Wood
CO_OPTED MEMBERS Rev P Ayers and Rev K Dowling

15 Declaration of Interests

No declarations of interest were made.

16 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor J Marjoram.

17 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, no matters were raised under this item as there were no members of the public in attendance.

Councillor Hardy suggested holding meetings at a different time of day as a way of encouraging public attendance.

18 Minutes - 6 July 2012

RESOLVED – That the minutes of the meeting held on 6 July 2012 be confirmed as a correct record.

19 Site Based Gardeners in Community Parks & Green Spaces

The report of the Head of Parks and Countryside provided the Area Committee with a review of the site based gardener scheme that was being funded from wellbeing funds for the period 1 August 2012 to 31 July 2013.

The Chair welcomed Phil Staniforth, Senior Area Manager, Parks and Countryside to the meeting to present the report.

The following issues were highlighted from the report:

- The Area Committee had supported the Site Based Gardener Scheme since 2007.
- The site based gardener was deployed between Tyersal and New Farnley Parks.
- Other duties carried out over and above the regular maintenance included the emptying of litter bins and clearance of dog foul.
- There had been a drop in the number of complaints and queries since the deployment of site based gardeners and a rise in the number of park visits.
- New Farnley Park had now reached Leeds Quality Parks accreditation and it was expected that Tyersal Park would do soon.
- There would be a further request for funding in February 2013.

In response to Members comments and questions, the following issues were discussed:

- Park visits to be arranged for Ward Members.
- Difficulties in getting detailed information regarding the nature of enquiries/complaints.
- The role of the mobile gardening teams and how regular park maintenance was carried out.
- The role of apprentice gardeners/
- Work in conjunction with the locality team.

RESOLVED – That the report be noted.

20 Community Right to Bid

The report of the Acting Chief Asset Management Officer updated the Area Committee on developments with the Community Right to Bid and also advised of the implementation.

Neil Charlesworth, Community Asset Officer was in attendance to present the report.

Members were informed that Community Right to Bid had come about as part of the Localism Act 2011 and gave the community rights to nominate assets that could be of community value. The Council then had a responsibility to keep a register of these assets. The report listed the organisations that were eligible to nominate assets and those that could trigger the 6 month process that would give them opportunity to prepare a bid should one of these assets be made available for sale. The legislation would come into effect from 12 October 2012.

In response to Members comments and questions, the following issues were discussed:

- Land purchases and whether these would be at greenfield or brownfield value.

- Responsibility for the future upkeep and maintenance of community assets. This would be the responsibility of the organisation that bought the asset and should the organisation cease to exist then the asset would likely become available for freehold sale and possibly an issue should there be any creditors of the organisation.
- Churches did not fall within the legislation of Community Right to Bid.
- The act didn't prevent any land or buildings that had been nominated as community assets from being marketed for sale.
- The government had made £17 million available for organisations who were looking to use Community Right to Bid.

RESOLVED – That the report be noted.

21 Community Safety Report

The report of the Assistant Chief Executive (Customer Access and Performance) provided the Area Committee with information on crime trends, partnership initiatives and future joint projects between the Council and West Yorkshire Police.

The following were in attendance for this item:

- Inspector Marc Adams
- Sharon Wade, NPT Co-ordinator
- Gill Hunter, Community Safety Co-ordinator

Inspector Adams and Gill Hunter addressed the meeting. It was reported that there was a continuation in the reduction in crime across Outer West Leeds. There had been 78 crimes in the area over the last week compared to 107 in the same week last year and the number of burglaries was still in decline. Further issues highlighted included the following:

- The continuing action plan to have more accessible and contactable staff and be visible on patrol. This also included asking staff to interact with more people.
- Tackling anti-social behaviour – focus on repeat calls and partnership working.
- Pro-active work in the area – this included the execution of 34 search warrants.
- Youth Service activities – these were held every day and provided a diversion for young people.
- Provision of outcome based locality workshops for tackling and preventing anti-social behaviour.
- Expansion of offender management.

In response to Members comments and questions, the following issues were discussed:

- Alerting Members to crime that had occurred in their wards.

- Seasonal crime peaks – crime usually peaked during the summer months but there had been a constant overall decline since November 2011.
- Potential impact of welfare reforms on crime.
- Officers were congratulated on getting the CCTV scheme at Fairfield operational.

RESOLVED – That the report be noted.

22 Children's Services Update Report and Consultation on Expansion of Primary Provision for September 2014.

The report of the Director of Children's Services provided the Area Committee with a performance update against priorities within the Leeds Children and Young People's Plan (CYPP). It also provided a summary of performance at Area Committee Level with a broader summary at City level. Local children's cluster information was included in appendices to the report.

A further report of the Children's Services Director presented the Area Committee with an update on the work being undertaken across the City to ensure the authority met its statutory duty to ensure sufficiency of school places in the context of an increasing birth rate. This included formal consultation on proposals for four schools for which members comments were sought and a more general update on issues directly affecting the outer west area.

The following were in attendance for this item:

- Paul Brennan – Deputy Director, Learning, Skills and Universal Services
- Simon Flowers, Headteacher, Carr Manor High School
- Jancis Andrew – Head of Targeted Services, West North West Leeds

Issues highlighted from the report included the following:

- Launch of the Child Friendly City
- Development of Integrated Services
- The new Common Assessment Framework – this had been simplified and had already had a positive impact.
- Family First Initiative – focus on 100 families
- Reconfiguration of Children's Social Work teams into areas.
- The new inspection framework – this had come into effect from May 2012 and inspections could be called without notice.
- The numbers of looked after children across the city had dropped but there had been a slight rise in the Outer West area.
- There had been a drop in the number of young people not in education, employment or training (NEETs), but not a significant drop.
- There had been significant improvements in school attendance levels.

- Exam results had shown an overall improvement across the City – reference was made to the changes that had affected the GCSE English results and this would be contested.

In response to Members comments and questions, the following issues were discussed:

- Problems regarding the provision of school places – factors affecting this included higher birth rates across the City and the amount of house building in the area. Concern was also expressed regarding children being allocated school places that were too far away. Reference was made to future developments including the old Clariant site and the impact this would have on local schools with approximately 550 new houses to be built; and other developments that would bring the total to a 1,000 new homes. It was felt that the movement of families due to welfare reform may also have an impact.
- Concern regarding potential inspections and issues relating to safeguarding that had previously occurred at inspections.
- It was requested that statistical information be provided at a more local level and to individual schools where possible.

Members were also given an overview of Targeted Services. The following was highlighted:

- Key obsessions – reducing NEETs, reducing the number of looked after children, improving attendance, tackling child obesity and reducing teenage conception.
- Tackling problems with early intervention and using a shared assessment framework.
- Cluster arrangements and multi agency involvement.
- Restructure of Children’s Social Work services.
- Funding arrangements
- Development of locality work.

RESOLVED – That the reports be noted.

23 Area Progress Report

The report of the Area Leader – West North West informed the Area Committee of progress against the Area Support Team work programme for Outer West Leeds and local contributions to Council priorities.

Harpreet Singh, Area Project Officer presented this item.

Issues highlighted from the report included the following:

- Minutes of the West North West Homes Outer Area Panel Meeting.
- An update on the CCTV scheme at Farfield Avenue.

- Farsley Town and District Centre scheme and work on the ginnel by Farsley Football Club.
- Environment Sub Group – Parks and Countryside and the ALMO would be invited to the next meeting to discuss joint working.
- Footpath adjacent to Musgrave Court – issues relating to the ownership of the footpath, partly owned by the ALMO with other parts unregistered. Members were informed of plans to refurbish and repair the footpath.
- Pudsey Public Conveniences – An update was awaited from the Property Management team.
- Healthy Living Network – The new Community Development Worker was now in post.
- Pudsey Wellbeing Centre – this had now opened and would be the venue for the next Area Committee meeting.

RESOLVED – That the report be noted.

24 Well Being Fund Report

The report of the Area Leader – West North West updated Members on the current amount of revenue funding committed and available via the Area Committee well-being budget for wards in the Outer West Area. It also asked the Area Committee to consider the large grant application received and to consider the approval for a small grant received since the last Area Committee.

Members discussed the applications that had been received and it was suggested that all small grant applications should be decided by the Area Committee.

The Chair welcomed Nigel Conder to the meeting to give the Area Committee an update on the Outer West Leeds Project (OWL).

The following issues were highlighted:

- The project had ambitious targets and the following positions had been achieved:
 - Support for 500 businesses – this was currently at 300
 - Engaging 25 business in delivery of education based activity – there were currently 20 engaged
 - To secure 40 pledges from businesses – currently 12
 - To bring in 30 volunteer days from business – currently 12 days.
 - To support 5 initiatives and leverage of £10,000 support – 7 businesses had so far offered in kind support of £2,000.
- It was clear that business in Outer West Leeds wanted to employ local people.
- A lot of local students did not meet basic criteria and work need to be on preparation of CVs and interviews.

- Plans for 2013 – Priesthorpe and Pudsey Grangefield Schools would become involved.
- Issues surrounding eligibility for business to apply for funding. Apprenticeship working – work with WNW Homes ALMO.

Members thank Nigel for his presentation and expressed thanks for what had been achieved to date. Further updates were requested.

RESOLVED –

- (1) That the Well-being revenue position for the current financial year be noted.
- (2) That the small grant application for Art for Work for Charity be refused.
- (3) That the large grant application for Turbary Avenue and Broad Street railings be approved - £1,640.

25 Appointment of Area Committee Representation upon Leeds Initiative Area Based Partnership Groups/Corporate Carers' Group

The joint report of the Assistant Chief Executive (Customer Access and Performance) and the Chief Officer (Democratic and Central Services) asked the Area Committee to appoint one representative/champion to each of the Leeds Initiative Area Based Partnership Groups and also to appoint a representative to the Council's Corporate Carer Group.

RESOLVED – That the following appointments be made:

- Area Committee representative to the Council's Corporate Carers' Group – Councillor M Coulson
- Area Committee representative to the Area Health and Wellbeing Partnership – Councillor A Blackburn
- Area Committee Champion to the Divisional Community Safety Partnership – Councillor J Jarosz

26 Date and Time of Next Meeting

Friday, 12 October 2012 at 1.00 p.m. Meeting to be held at Pudsey Wellbeing Centre.

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Report author:
 Harpreet Singh
 Tel: 0113 3367862

Report of Area Leader West North West

Report to Outer West Area Committee

Date: 12th October 2012

Subject: Update on Make the Grade at Crawshaw School

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Farnley and Wortley, Calverley and Farsley, Pudsey	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides the Area Committee with an update on progress so far, on 'Make the Grade' scheme at Crawshaw School run by Leeds Ahead.

Recommendations

1. Members are asked to:
 - Note the contents of the presentation by Leeds Ahead.
 - Note the attached proposal from Leeds Ahead, for 'Make The Grade' scheme at Crawshaw School at appendix 1.

1 Purpose of this report

- 1.1 The purpose of this report is to inform Members of progress so far on 'Make the Grade' scheme at Crawshaw School run by Leeds Ahead.

2 Background information

- 2.1 The business management project, funded through Leeds Ahead provides regular signposting to up to 300 businesses and has an active involvement in the business forums in the Outer West.
- 2.2 The 'Make the Grade' element of the project which involves work with schools is working with Crawshaw High School. Funding has been secured in excess of £50,000 and over 20 businesses have agreed to support Crawshaw School.

3 Main issues

- 3.1 The business management project leverages substantial private sector match funds. These are aligned with initiatives such as the 'Make the Grade' private sector-funded education business partnerships.
- 3.2 One of the main objectives of the project for 2012, was to launch a 'Make the Grade' programme in one school. Crawshaw School under the leadership of Joanne Russ was very excited to be the first school in Outer West to join the programme. The school are very excited at being part of a project that has been so successful in other parts of the city.
- 3.3 As part of the delivery of this initiative Leeds Ahead were to source external partners to work with the school over a three year period. These external partners commit to contributing 3k per year and the school 5k per year. Leeds Ahead are pleased that the following businesses have agreed to work with Crawshaw.
- 3.4 Partners who have agreed to work with Crawshaw are;
 - Kayes solicitors
 - Asda
 - Zenith
 - Baker Tilly

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Ward Members are consulted on projects and initiatives within their ward which link to the Area Support Team work programme and locality priorities. This is undertaken via regular ongoing "Two Way Feedback" meetings, held with Area Support Team, and ad hoc meetings/telephone conversations as and when required.
- 4.1.2 Community forums are held in Pudsey & Swinnow and Tyersal every quarter within Outer West Leeds to inform communities.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This section is not applicable to this report.

4.3 Council Policies and City Priorities

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2012/13 with amendments only to environmental delegations.

4.3.2 The Area Functions are included in the Council's Constitution (Part 3, section 3C).

4.3.3 Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and Value for Money

4.4.1 Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.

4.4.3 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is only to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, e.g. community engagement, area based regeneration schemes and conservation area reviews.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.6 Risk Management

4.6.1 There are no significant risks identified in this report.

5.0 Conclusions

5.1 In conclusion, the update report is in line with the functions and role of the Area Committee which are:

- Improve the quality and value for money of Council service delivery
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
- To co-ordinate policy and service delivery between the local service providers.

6.0 Recommendations

6.1 The Outer West Area Committee members are invited to:

- i. Note the contents of the presentation by Leeds Ahead.
- ii. Note the attached proposal from Leeds Ahead, for Make the grade scheme at Crawshaw School at appendix 1.

Background documents¹

None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Crawshaw School
Make the Grade Proposal Options
Year One programme
Sept 2012 – July 2013



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1 Executive Summary

The following proposal document details five options for you to select one from. Under each proposal you will find details of beneficiary numbers and the number of volunteers involved for the different combination of activities. For more information on each activity type please see pages 9 to 13.

Proposal	Activities included in Proposal (no° of activities in brackets)	Approximate number of beneficiaries	Approximate number of business volunteers
Proposal 1 11 activities	Careers Event (1), Interviews Skills and Practice (2), Workplace Visit (3), Functional Workshop Series (4), Group Mentoring (1)	350 pupils	57 volunteers
Proposal 2 12 activities	Careers Event (2), Interviews Skills and Practice (2), Workplace Visit (4), Functional Workshop Series (4)	430 pupils	70 volunteers
Proposal 3 8 activities	Careers Event (1), Interviews Skills and Practice (1), Functional Workshop Series (3), Workplace Visit (2), Performance Mentoring – School support dependent Model ** (1)	250 pupils	50 volunteers
Proposal 4 4 activities	Interviews Skills and Practice (1), Work Experience (2), Performance Mentoring – Leeds Ahead led model** (1)	96 pupils	21 volunteers
Proposal 5 5 activities	Interviews Skills and Practice (1), Functional Workshop Series (2), Workplace Visit (1), Performance Mentoring – Leeds Ahead led model** (1)	165 pupils	26 volunteers

** Please see page 12

Sponsor Businesses: TBC

Anchor Businesses:





Proposal Key

Activities are broken down into various categories and are colour coded as follows:

Pupil Support – One off activities	These activities generally have a suggested duration of 1-3 hours and tend to reach a larger numbers of students.
Pupil Support – Intensive support	These activities offer intensive support to pupils over a longer period of time. This support is considered to have a larger impact on pupils but generally reaches a smaller number of pupils than the one off activities.
Staff Support	These activities support school staff to develop (with a particular focus on senior members of staff).
Grounds Support	These activities support the school grounds. Businesses involved generally do not have any interaction with pupils. Support of this kind includes gardening and decorating within school grounds.
Bespoke Support	Leeds Ahead can work with a school to develop bespoke activities to meet the school's needs if not met by the support options above.

In addition to the activities detailed in each proposal for the academic year 2012/13, as discussed, a further allocation is available to be assigned once discussed and agreed with all parties involved in the steering groups. A steering group will take place once a term with the school, sponsor businesses and anchor businesses involved in the Make the Grade programme.

2.1 Proposal One – One off activities and Group Mentoring

The following proposal covers a combination approach including Group Mentoring and one off activities. Proposal One is made up of 11 activities, approximately 57 volunteers and assumes beneficiary numbers of approximately 350 across the school.

Activity	Target cohort (as discussed with school)	Expected no° of beneficiaries (per activity)	Duration of Activity	Expected no° of Businesses (and volunteers) involved (per activity)*	No°	Notes on activity
Careers Event	Year 10	50-100 students	3 hours	6 – 15 across a breadth of sectors (12-30 volunteers) (A+)	1	Crawshaw are keen to see this activity involve BTEC students studying a module in events management. Crawshaw are to involve local businesses.
Interview Skills and Practice	Year 11/12/13	54 students	2-3 hours	3+ (6+ volunteers) (A+)	2	Crawshaw wish to target older students with this activity.
Workplace Visit	Year 7 – 13 TBC	15 students	2-3 hours	1 business (2-3 volunteers) (A+)	3	Workplace visits can be pitched at different levels for a range of abilities and ages.
Functional Workshop Series	Year 7 – 13 TBC	25-30 students (up to one class)	1-2 hours	1 business (1-3 volunteers) (A+)	4	Crawshaw are keen on an employability and language focus. This Functional Workshops series can focus on both or either of these subjects and can target the same students three times or a different group of students for each workshop.
Group Mentoring	Year 8 Girls	8 – 10 students (all boys or all girls)	2 hours – 6 times a year	1-3 businesses (8-10 volunteers) (A)	1	This activity can be targeted at boys or girls. This activity relies on a member of school staff attending each session. Sessions run once per half term and are led by the mentors.

*Where this number has an (A) it is assumed that an Anchor business would deliver this activity. (A+) assumes that the anchor business would deliver this activity alongside other businesses from the local area and a breadth of sectors across Leeds.

2.2 Proposal Two – One off activities to reach a large number of pupils

The following proposal includes one off activities to reach a larger number of pupils. Crawshaw have an option to target at different pupils of varying ages across the school or to allocate one group of pupils to the four activities below so they are receiving four interventions across the year. Proposal Two is made up of 12 activities, approximately 70 volunteers and assumes beneficiary numbers of approximately 430 across the school.

Activity	Target cohort (as discussed with school)	Expected no° of beneficiaries (per activity)	Duration of Activity	Expected no° of Businesses (and volunteers) involved (per activity)*	No°	Notes on activity
Careers Event	Year 10	50-100 students	3 hours	6 – 15 across a breadth of sectors (12-30 volunteers) (A+)	2	Crawshaw are keen to see this activity involve BTEC students studying a module in events management. Crawshaw are keen to see this activity involve local businesses. These two activities can target different groups – e.g. gifted and talented and/or vocational.
Interview Skills and Practice	Year 11/12/13	54 students	2-3 hours	3+ (6+ volunteers) (A+)	2	Crawshaw wish to target older students with this activity.
Workplace Visit	Year 7 – 13 TBC	15 students	2-3 hours	1 business (2-3 volunteers) (A+)	4	Workplace visits can be pitched at different levels for a range of abilities and ages.
Functional Workshop Series	Year 7 – 13 TBC	25-30 students (up to one class)	1-2 hours	1 business (1-3 volunteers) (A+)	4	Crawshaw are keen on an employability and language focus. This Functional Workshops series can focus on both or either of these subjects and can target the same students three times or a different group of students for each workshop.

*Where this number has an (A) it is assumed that an Anchor business would deliver this activity. (A+) assumes that the anchor business would deliver this activity alongside other businesses from the local area and a breadth of sectors across Leeds.

2.3 Proposal Three – One off activities and Performance Mentoring

The following proposal covers a combination approach including Performance Mentoring and one off activities. Proposal Three is made up of 8 activities, approximately 50 volunteers and assumes beneficiary numbers of approximately 250 across the school.

Activity	Target cohort (as discussed with school)	Expected no° of beneficiaries (per activity)	Duration of Activity	Expected no° of Businesses (and volunteers) involved (per activity)*	No°	Notes on activity
Careers Event	Year 10	50-100 students	3 hours	6 – 15 across a breadth of sectors (12-30 volunteers) (A+)	1	Crawshaw are keen to see this activity involve BTEC students studying a module in events management. Crawshaw are keen to see this activity involve local businesses.
Interview Skills and Practice	Year 11/12/13	54 students	2-3 hours	3+ (6+ volunteers) (A+)	1	Crawshaw wish to target older students with this activity.
Functional Workshop Series	Year 7 – 13 TBC	25-30 students (up to one class)	1-2 hours	1 business (1-3 volunteers) (A+)	3	Crawshaw are keen on an employability and language focus. This Functional Workshops series can focus on both or either of these subjects and can target the same students three times or a different group of students for each workshop.
Workplace Visit	Year 7 – 13 TBC	15 students	2-3 hours	1 business (2-3 volunteers) (A+)	2	Workplace visits can be pitched at different levels for a range of abilities and ages.
Performance Mentoring – School support dependent Model **	Year 10 borderline pupils	36 – 45 dependent on the no° of mentors	On-going- 8 x 1 hour sessions a year	3+ businesses (12-15 volunteers) (A)	1	Please see note on pages 12-13** . Each volunteer will mentor 3 pupils. Sessions are one hour eight times a year - each student gets 15 minutes with their mentor to review the hard data and a 5 minute change over time. This model is heavily dependent on a dedicated member of school staff to attend each session and arrange data to be sent to mentors prior to the session.

*Where this number has an (A) it is assumed that an Anchor business would deliver this activity. (A+) assumes that the anchor business would deliver this activity alongside other businesses from the local area and a breadth of sectors across Leeds.

2.4 Proposal Four – More intensive support for a smaller number of pupils

The following proposal covers a more intensive approach for a smaller number of pupils including Performance Mentoring and Work Experience. Proposal Four is made up of 4 activities, approximately 21 volunteers and assumes beneficiary numbers of approximately 96 across the school.

Activity	Target cohort (as discussed with school)	Expected no° of beneficiaries (per activity)	Duration of Activity	Expected no° of Businesses (and volunteers) involved (per activity)*	No°	Notes on activity
Interview Skills and Practice	Year 11/12/13	54 students	2-3 hours	3+ (6+ volunteers) (A+)	1	Crawshaw wish to target older students with this activity.
Performance Mentoring – Leeds Ahead led model	Year 10 borderline pupils	36 – 45 dependent on the no° of mentors	On-going- 8 x 1 hour sessions a year	3+ businesses (12-15 volunteers) (A)	1	Please see the note on pages 12-13** . Each volunteer will mentor 3 pupils. Sessions are one hour eight times a year - each student gets 15 minutes with their mentor to review the hard data and a 5 minute change over time. Leeds Ahead will be present at every session to ensure a complete mentoring service for the school, the pupils and the mentors.
Work Experience for 2 students	Year 10 or 11	2 students	1-2 weeks	1 business (A) (1-3 volunteers)	2	Work experience is planned in depth by Leeds Ahead with the business and the school. Work placements are targeted specifically with a targeted student in mind.

*Where this number has an (A) it is assumed that an Anchor business would deliver this activity. (A+) assumes that the anchor business would deliver this activity alongside other businesses from the local area and a breadth of sectors across Leeds.

2.5 Proposal Five – More intensive support for a smaller number of pupils (without Work Experience)

The following proposal covers a more intensive approach including the Leeds Ahead led model of Performance Mentoring and various one off activities. Proposal Five is made up of 5 activities, approximately 26 volunteers and assumes beneficiary numbers of approximately 165 across the school.

Activity	Target cohort (as discussed with school)	Expected no° of beneficiaries (per activity)	Duration of Activity	Expected no° of Businesses (and volunteers) involved (per activity)*	No°	Notes on activity
Interview Skills and Practice	Year 11/12/13	54 students	2-3 hours	3+ (6+ volunteers) (A+)	1	Crawshaw wish to target older students with this activity.
Functional Workshop Series	Year 7 – 13 TBC	25-30 students (up to one class)	1-2 hours	1-3 businesses (1-3 volunteers) (A+)	2	Crawshaw are keen on an employability and language focus. This Functional Workshops series can focus on both or either of these subjects and can target the same students three times or a different group of students for each workshop.
Workplace Visit	Year 7 – 13 TBC	15 students	2-3 hours	1 business (2-3 volunteers) (A+)	1	Workplace visits can be pitched at different levels for a range of abilities and ages.
Performance Mentoring – Leeds Ahead led model	Year 10 borderline pupils	36 – 45 dependent on the no° of mentors	On-going- 8 x 1 hour sessions a year	3+ businesses (12-15 volunteers) (A)	1	Please see the note on page 12** . Each volunteer will mentor 3 pupils. Sessions are one hour eight times a year - each student gets 15 minutes with their mentor to review the hard data and a 5 minute change over time.

*Where this number has an (A) it is assumed that an Anchor business would deliver this activity. (A+) assumes that the anchor business would deliver this activity alongside other businesses from the local area and a breadth of sectors across Leeds.

3. Supporting Product Information

Make the Grade activities are available in five categories; Pupil Support – one off activities, Pupil Support – intensive support, Staff Support, Grounds Support and Bespoke. All activities can be targeted and adapted to meet a school's needs. Please find more details on these listed below.

3.1 Pupil Support – One off activities

Careers Event

No° of beneficiaries: 50-100 students

Number of businesses involved: 6 -15 generally (more can be discussed with a change of event layout)

Number of volunteers: 1-2 volunteers each bus.

Suggested Duration: 3 hours

Suitable for: Year 10 and above

Description: Businesses from a breadth of sectors attend a careers event at school to talk to students about working life, their sector and different career paths. Volunteers are asked to present on their role and business; this is followed by a marketplace style careers event. The Careers Event assists schools in their aim to ensure all young people are able to reach their full potential irrespective of their starting point.

Interview Skills and Practice

No° of beneficiaries: Approx. 54 students

Number of businesses involved: 3+

Number of business volunteers: 6+

Suggested Duration: 2- 3 hours

Suitable for: Year 10 and above

Description: A number of business volunteers act as interviewers for a group of participating students. Each is interviewed individually and then receives feedback. This gives students valuable experience of what a business may seek when looking for potential new recruits and how students can improve their presentation style.



Functional Workshop

No° of beneficiaries:	25-30 students
Number of businesses involved:	1+
Number of volunteers:	1-3
Suggested Duration:	1- 2 hours
Suitable for:	Year 5 and above

Description: Volunteers deliver an interactive workshop to a group of students on a specialist subject related to their work. Leeds Ahead works with business volunteers to make activities engaging and interesting to the group and encourages student interaction wherever possible. Functional Workshops can be delivered as a one off or as a related series. Functional Workshops enhance delivery of the school's standard and / or creative curriculum, often contributing towards academic qualifications and meeting national and local agendas. Functional workshops can be focused around a variety of subjects including; Maths, English, Languages, ICT, Science and Employability (CV skills, interview skills, etc.) and focus on bringing the subject to 'life' to see how businesses use these subjects in their everyday work. Subjects can also include finance, manufacturing, marketing, product development, health and safety, literacy, well-being, law, engineering and many more.

Guest Speaker

Suggested beneficiaries:	25-30
Number of businesses involved:	1+
Number of volunteers involved:	1-3
Suggested Duration:	1-2 hours
Suitable for:	Year 5 and above

Description: Business volunteers deliver a presentation on their role, their sector and their route into employment. Leeds Ahead works with the business volunteer(s) to encourage them to create interactive activities based around their work and sector. This activity is particularly interesting for schools wishing to provide an insight into an industry for their students.

Pupil Workplace Visits

No° of beneficiaries:	15 students
Number of businesses involved:	1
Number of volunteers involved:	2+
Suggested Duration:	2- 3 hours
Suitable for:	Year 5 and above

Description: Business volunteers host approximately 15 students to take a tour of their workplace. The visit focuses on discussions around work, jobs and career paths as well as having a key focus on the sector the business operates in. Workplace Visits give students the chance to see a working environment outside those they may have already considered and shows students an example of the variety of jobs available. Volunteers are encouraged to give the students a challenge to complete during the visit related to their sector. Visits can be targeted from Year 5 (Primary work) and above. Students particularly engage when the visit relates to their area of study (e.g. Media students visiting a production studio, Business students visiting a logistics company).

World of Work (Primary Activity)

No° of beneficiaries: 25-50 students

Number of businesses involved: 1-6

Number of volunteers involved: 6+

Suggested Duration: 1 school day

Suitable for: Year 5 or 6

Description: Volunteers join a primary school class(es) of Year 5 and/or 6 pupils for the day. The teacher facilitates a series of activities which bring in the volunteers to work with students in small groups. The day focuses on exploring and encouraging higher aspirations among the students and informing them about the world of work through fun, interactive activities. Students gain insight into the industry and role of the volunteers as well as a broad range of other sectors and roles. Leeds Ahead provides the activity ideas and plans the sessions with the teachers in advance.

Enterprise World of Work (Primary Activity)

No° of beneficiaries: 25-50 students

Number of businesses involved: 1-6

Number of volunteers involved: 6+

Suggested Duration: 1 school day

Suitable for: Year 5 or 6

Description: Similar to the World of Work activity above, Enterprise World of Work is a teacher-facilitated day where volunteers work with 1-2 classes of Year 5 and/or 6 pupils for the day. Volunteers work with pupils on activities around enterprise, product development, marketing and the working world. The day focuses on designing, marketing and presenting a chocolate bar from scratch, working with a variety of skills from communication and teamwork through to generating ideas, initiative and presentation skills.



3.2 Pupil Support – Intensive support

Live Enterprise Challenge

No° of beneficiaries: 10-30 students

Number of businesses involved: 1

Number of volunteers involved: 2-6

Suggested Duration: 2-4 sessions over a period of time

Suitable for: Year 7 and above

Description: Students take part in innovative and engaging project scenarios set to encourage commercial thinking. The project may be hypothetical or a real situation in the company's business sector. The business volunteers will set a brief for the students to work to – examples include a media company providing the brief for a group of students to design and make their own school's promotional video to industry guidelines and a technology company working with students on creating a sustainable vehicle made out of recycled electrical components. Businesses are encouraged to set briefs to meet the school's needs (e.g. the project could be part of project work for a subject class) and all briefs are encouraged to include communication and team working skills.

Working World

No° of beneficiaries: 20 students

Number of businesses involved: 1-4

Number of volunteers involved: 4+

Suggested Duration: 4 sessions over time or based over one school day

Suitable for: Year 7-9

Description: Volunteers work with Key Stage 3 students to increase their knowledge surrounding working life, employability skills and raising aspirations. The school can choose from a menu of activities to ensure the content compliments their curriculum and their school's aims.

Work Experience

No° of beneficiaries: 1 student

Number of businesses involved: 1

Number of volunteers involved: 1-3

Suggested Duration: 1-2 weeks

Suitable for: Year 10 and above

Description: Work Experience aims to increase the skills, experience and ultimately employability of a student through insight and hands on practice in a business setting. Work experience should give an overview of different aspects of a business' operations and the student's workload should contribute to meeting the business' needs whilst developing the student. Leeds Ahead work with the school and business to plan the Work Experience in depth to ensure the student gets the most out of the experience.

Group Mentoring

No° of beneficiaries: 8-10 students (all boys or all girls)

Number of businesses involved: 1-3

Number of volunteers involved: 8-10

Suggested Duration: 6 x 2 hour sessions over the period of a year

Suitable for: Year 8-9 (please discuss with Leeds Ahead if you wish to work with an older age range).

Description: A group of 8-10 business mentors (all male or all female) meet on a regular basis with a group of 8-10 students (all male or all female) to work with them on developing a positive attitude towards aspirations and work and building confidence. The location for the sessions alternates between the school and the business and the group mentoring programmes often include workplace visits to the mentors' business(es).

Performance Mentoring

No° of beneficiaries: 36-45 students (based on a minimum of 12 mentors)

Number of businesses involved: 3+

Number of volunteers involved: 12-15

Suggested Duration: 8 sessions over the period of a year

Suitable for: Year 10 and 11

Description: Business Volunteers meet with students to discuss their grades and attitude to learning with aims to increase both (with a particular focus on the core subjects of English, Science and Maths). Volunteers focus on hard key assessment point (KAP) data which is sent through to the mentors in advance by the school to allow time for mentors to review before they meet their mentees. Schools can target students as they wish, but Leeds Ahead recommend borderline (C/D) students. Mentors attend the session at the school for one hour; students each have a 15 minute session with their mentor where the mentor and student work together to produce realistic, but challenging, goals for the student to work towards.

IMPORTANT NOTE: Performance Mentoring assumes that mentors will be trained by Leeds Ahead but will not be CRB checked due to the infrequency and duration of the contact for these sessions. There must be a member of school staff present in the space where Performance Mentoring is taking place at all times and students must not be left alone with mentors. Please contact Leeds Ahead if you would like mentors to be CRB checked and we will adjust the model accordingly (this will incur an additional cost or use of unallocated budget).

**** Please note the differences between the two Performance Mentoring models.** The school support model of Performance Mentoring is highly dependent on a committed member of school staff to be present at all of the sessions to run the sessions and ensure data is provided to the mentors and printed off prior to each meeting requiring data. This must be a member of staff willing to take on the project. The Leeds Ahead led model for Performance Mentoring is highly supported by Leeds Ahead and a member of the Leeds Ahead team will be present throughout all 8 of the sessions. Due to CRB regulations a member of school staff will need to be present but will not need as much responsibility for the project for the Leeds Ahead led operating model. For the school dependent model Leeds Ahead will be present at the pre-start tour of the school with the mentors and the first session but no further sessions. For both models Leeds Ahead will be available for support via the telephone at all times throughout the project.

3.3 Staff Support

Critical Friend Mentoring

No° of beneficiaries: 1 member of staff

Number of businesses involved: 1

Number of volunteers involved: 1 senior volunteer

Suggested Duration: 1-2 hour meeting every 4-6 weeks

Suitable for: School staff- primarily SLT

Description: Critical Friend mentoring provides specialist support for a member of staff to help them develop and manage aspects of their role and their workload in general. This focuses on professional competencies such as; marketing, organisational change, finance, law and HR as well as personal competencies such as; confidence, presentation skills, time management – or indeed whichever aspect the mentee feels in need of support.



3.4 Grounds Support

Team Activity Days in Schools

No° of beneficiaries: Whole school

Number of businesses involved: 1+

Number of volunteers involved: 8+

Suggested Duration: Half day/ Full day

Description: Businesses take a team of colleagues into a school in need of painting and decorating or in need of improvement to outside areas via gardening work. Tasks vary according to the needs of the area and result in an improved learning environment for students and staff alike. The day sometimes incorporates some pupil involvement alongside the volunteers and is an informal, enjoyable activity.

Report of West North West Homes

Report to Outer West Area Committee

Date: 12th October 2012

Subject: Area Committees involvement in West North West homes Leeds

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. WNWhL provides a range of housing management services in the West and North West of Leeds. The Outer West Area Committee area is coterminous with the 'Outer West' housing management area comprising 5200 properties in the Farsley, Calverley, Pudsey, Wortley and Farnley Wards. Tenancy and Estate Management services are delivered locally from Wortley Area Office at 36 Heights Drive, Wortley, LS12 3SU
2. Support services such as rent accounting, lettings and property repairs are delivered through a centralised structure, however, all customer enquiries can be made locally at the Wortley Area Office and at the Pudsey One Stop Centre; or via the Council Contact Centre.
3. This report seeks to advise the Area Committee of activities undertaken by WNWhL which impact on local communities and areas where opportunities exist to work collaboratively to improve conditions for local people.
4. This is the second of two bi-annual reports, agreed by Area Committee, to provide an update of activities and services undertaken by WNWhL.

Recommendations

Members of the Outer West Area Committee are invited to note the content of this report; WNWhL will provide a six monthly update report.

1. Purpose of this report

- 1.1 To outline the purpose of West North West homes Leeds (WNWhL) involvement in Area Committees, and to explore ways of making that involvement as meaningful and productive as possible

2 Background information

- 2.1 An introductory report was submitted to the Outer West Area Committee in June 2011, outlining areas of mutual interest and opportunities to promote collaborative working for the benefit of communities in Outer West Leeds. The report recommended that WNWhL should provide further, more detailed, reports on a twice yearly basis.
- 2.2 WNWhL delivers services to customers through a combination of centralised and decentralised structures. Generally speaking, estate and tenancy management functions are delivered locally by the Neighbourhood Housing Team based at the Wortley Area Office, at 36 Heights Drive, Wortley. Support services such as Lettings, Rent and Repairs are delivered through a decentralised structure; however enquiries for the range of services we provide can be handled at the aforementioned offices. The bulk of customer enquiries are processed through the Council Contact Centre, with whom WNWhL has a Service Delivery Agreement.
- 2.3 This report focuses on examples of joint working, and activities which promote community involvement and well being.

3 Main issues

3.1 Environmental Management

3.2 Partnership Working – Locality Initiative

The Locality Working Initiative is a partnership between West North West homes Leeds (WNWhL) and Leeds City Councils, Outer North West, Locality Team. The aim of the project is to deliver joined up environmental services and to improve environmental conditions.

The scope of the project is to meet strategic objectives of WNWhL, Leeds City Council and the Outer West, Environmental Sub Group through collaborative work between WNWhL and the Locality Team.

Clear objectives have been set by senior management within WNWhL and Leeds City Council. There has also been active involvement from local Ward Members in setting the agenda and priorities. There has been commitment from both parties to undertake work across boundaries where necessary, to ensure optimum levels of efficiency, to prevent the spread of litter and improve estate cleanliness

3.3 Background

The Tong estate, in Wortley was identified for this project using WNWhL performance measures, including use of the estate grading matrix. Using the above data and information, the Tong estate was identified as an area in need of intervention to improve environmental conditions.

The duration of the project was 12 weeks, it commenced on the 27th February 2012 with a deep clean of the estate, delivered jointly by WNWhL and the Locality Team. This approach provided a high visible presence by both parties on the estate.

3.4 Barriers

Environmental conditions are challenging on the estate, due to the hilly terrain of the area. Wortley is located in a valley and rises quite sharply from either side of the Ring Road.

Narrow roads create parking issues, at times this means the 6 weekly mechanical sweep delivered by the Locality Team is not always done effectively, as a result of the volume of parked vehicles on the road.

3.5 Estate Grading

In line with WNWhL published service standards, the Neighbourhood Management Officer arranges regular estate inspections which take place on a monthly basis for each area; and quarterly estate gradings. Estate gradings are promoted on WNWhL website and welcomes the opportunity for customers, partners, Ward Members and other representatives to attend the inspections and gradings.

The table below provides details of estate gradings from December 11 to May 12.

Month	Grade Awarded	Issues Identified
December 2011	Acceptable	Litter & fly tipping Defective footpaths (Highways) Derelict outhouses Tong Drive Derelict pub - Tong Way
January 2012	Acceptable	Limited visibility due to adverse weather (snow)
February 2012	Acceptable	Litter & fly tipping Defective footpaths (Highways) Derelict pub – Tong Way

		Derelict outhouses Tong Drive
March 2012	Good	Defective footpaths (Highways) Derelict pub – Tong Way
April 2012	Good	Defective footpaths (Highways) Derelict pub – Tong Way Grass cutting not to standard
May 2012	Good	Derelict pub – Tong Way

Work commenced on demolition of the derelict outhouses, on Tong Drive in March 2012. Completion of this work has made a significant improvement to estate conditions. The work was funded by WNWhL Outer West, Area Panel, feedback received by local residents has been very positive.

More active work with partner agencies has resulted in a 23% reduction of outstanding issues, such as defective footpaths and grass cutting not meeting standard.

Contact has been made with Leeds City Council's Planning Department and Building Control Office to ensure that the derelict pub on Tong Way is prioritised for action.

Issues in relation to litter and fly tipping have reduced significantly since the implementation of the project.

Findings from the monthly estate inspections and subsequent gradings confirm there has been a significant improvement in environmental conditions. In January 2012 the grading awarded was acceptable, whereas, the grading in May 2012 has increased to good. Issues noted during May's inspection were outside the control of WNWhL. An award of excellent would have been awarded if the derelict pub was removed from the grading assessment. Findings have been reported to LCC Planning and Building Control Office.

3.6 Customer Satisfaction

A survey was carried out in January 2012, to ascertain resident perceptions of the area. 156 surveys were sent out, 33 responses were received providing a return of 21%.

A further survey was carried out in May 2012. 156 surveys were sent out, 39 responses were received providing a return of 25%

The table below shows the findings of satisfaction with estate conditions January 2012

Resident Satisfaction January 2012	Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
Overall how satisfied are you with estate conditions, including litter, dog fouling, grass cutting & untidy gardens	0 – 0%	9 - 27.2%	17 – 51.5%	7 – 21.2%

The table below shows findings of satisfaction with estate conditions May 2012

Resident Satisfaction May 2012	Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
Overall how satisfied are you with estate conditions, including litter, dog fouling, grass cutting & untidy gardens	14– 35.9%	23 - 58.9%	2 – 5.1%	0 – 0%

In comparing the findings from January to May 2012, there has been a 67% increase in overall customer satisfaction levels.

The two respondents indicating dissatisfaction in May, live in close proximity to the derelict pub on Tong Way, and gave this as a reason for their low dissatisfaction rating.

Individual feedback from some residents has been very positive in relation to improvements noted. One long standing resident enthused “the estate has improved greatly and reminds me of how good it used to look when residents first moved in during the 1960’s”.

3.7 Community Engagement

There isn't a registered Tenant and Residents Association in the area. However, the project has provided the opportunity to deliver a high visible presence, which has led to an increased number of local residents taking an active role and participation in monthly estate inspections and gradings and has created closer working with residents. Local residents have taken an active role in monitoring grass cutting on the estate. Basic training has been delivered to residents by the Neighbourhood Management Officer. Some residents now proactively monitor grass cutting and relay information back to the Neighbourhood Management Officer, this maximises the opportunity to quality check grass cutting and address asset failures . This

supports the wider tenant engagement agenda and supports the principal of residents taking ownership for improving their own estate environment.

Previously the area was a known hot spot for fly tipping. Since the introduction of the Locality Project, this has led to the Neighbourhood Management Officer developing closer links with local residents, who now actively provide intelligence to identify perpetrators of fly tipping to enable enforcement action. Consequently, incidents of fly tipping on the estate have reduced significantly.

In addition, arrangements have been made to invite children from the local primary school to participate in the July estate inspection and a litter picking event, as part of WNWhL Diversity week. The purpose of the event is to raise awareness of local children and how they can contribute toward environmental improvements by disposing of litter responsibly.

3.8 Next Steps

In order to maintain a good level of improved estate cleanliness, an ongoing maintenance plan has been agreed. The Neighbourhood Team have made a commitment to local residents and Ward Members, that joint work will continue, which will include:

- Joint monthly inspections with WNWhL, Area Representatives, and Ward Members
- Neighbourhood Caretaking Team to deliver monthly planned maintenance
- Locality Team to undertake 6 weekly mechanical sweep and weekly manual litter pick

Discussions are taking place with WNWhL and the Locality Team, it is suggested that work should focus in the main, but not exclusively on, the following areas of work:

- Untidy gardens, private and Council tenure
- Cross boundary work - collection of litter
- Dog fouling
- Fly tipping

The Kitson estate in Wortley, has already been identified as the next area for joint work in Outer West, a walkabout inspection has been arranged with Cllr David Blackburn on the 29th August 2012.

3.9 Multi Agency Work

The Outer West, Crime and Grime Tasking Group has delivered 3 local action days during 2012 in the following areas; Tong, Gambles and Swinnow estates.

The noticeable outcome of these action days has been improved environmental conditions, local residents have provided positive feedback about improved conditions.

Monitoring of the grass cutting contract, (Continental) forms an important part of the work undertaken by the Neighbourhood Management Officers. Quality issues that fail to meet standards are passed back for corrective action. A minimum of 10% quality check is required, however, over 30% has been achieved in quarters 1 and 2 to date.

There have been two house closures in the Pudsey area as a result of serious levels of anti social behaviour by the tenants.

3.10 Estate Walkabouts and Inspections

In line with our published service standards WNWhL arranges regular Estate Inspections which take place on a monthly basis for each area; and twice yearly Estate Walkabouts for each area. Estate Walkabouts are promoted on our website and WNWhL welcomes the opportunity for customers, partners, Ward Members and other representatives to attend the inspections and walkabouts with us. Often the issues identified may be the responsibility of other Council Departments e.g. Highways, Parks & Countryside, the Walkabouts provide an opportunity for other agencies to contribute to improving environmental conditions and quality of life for local people. This report would like to bring to the attention of the Area Committee our planned walkabouts for the next 6 months:

Pudsey, Farsley and Calverley

29th August 2012, 10:00am, Rycrofts estate, Neighbourhood Management Officer Sharon Argyle, meeting point Rycroft Towers

26th September 2012, 9:30am, Wellstones estate, Neighbourhood Management Officer Sharon Argyle, meeting point Swinnow Lane Shops

18th October 2012, 10:00am, Wellstones estate, Neighbourhood Management Officer Sharon Argyle, meeting point Swinnow Lane Shops

22nd November 2012, 10:00am, Rycrofts estate, Neighbourhood Management Officer Sharon Argyle, meeting point Rycroft Towers

30th October 2012, 9:30am, 11 Farsley estate, Neighbourhood Management Officer Brian Burton, meeting point Farfield Avenue shops.

31st October 2012, 9:30am, Waterloo's estate, Neighbourhood Management Officer Brian Burton, meeting point top of Inghams Avenue

2nd November 2012, 10:30am, Dawsons Corner, Neighbourhood Management Officer Brian Burton, meeting point Community Centre

5th November 2012, 10:30am, Marsden Court, Neighbourhood Management Officer Brian Burton, meeting point community room

6th November 2012, 9:30am, Minster flats, Neighbourhood Management Officer Brian Burton, meeting point outside Ripon House

8th November 2012, 2:30pm, Brookleigh and Calverley, Neighbourhood Management Officer Brian Burton, meeting point Brookleigh community room.

26th September 2012 & 12th December 2012, 9:30am, Swinnow estate, Neighbourhood Management Officer, Paul Wood, meeting point entrance to Swinnow Green

22nd August 2012 & 16th January 2013, 9:30am, Greenside, Heath Grove, Carlisle Road, Tofts House Close, St Lawrence Close and Standales, Neighbourhood Management Officer Paul Wood, meeting point rear car park Greenside sheltered scheme.

5th September 2012 & 5th December 2012, 9:30am Mt Tabor Street, Victoria's, Westdales Highfields, New St Grove, Rutland Court, Clifton Court, Neighbourhood Management Officer Paul Wood, meeting point entrance to Mt Tabor Street.

4th September 2012, 10:00am, Acres Hall estate, Neighbourhood Management Officer Karen Barton, meeting point 1 Scott Street.

26th September 2012, 9:30am, Claremont Grove and Crimbles, Neighbourhood Management Officer Karen Barton, meeting point community room Claremont Grove

4th October 2012, 9:30am, Littlemoor estate, Neighbourhood Management Officer Karen Barton, meeting point junction of Littlemoor Crescent/Gardens.

4th December 2012, 9:30am, Harley estate, Neighbourhood Management Office Karen Barton, meeting point outside no 6 Harley Drive.

11th December 2012, 9.30am, Roker estate, Neighbourhood Management Officer Karen Barton, meeting point junction of Kent Road, Roker Lane.

18th December 2012, 9.30am, Acres Hall estate, Neighbourhood Management Officer Karen Barton, meeting point 1 Scott Street.

10th January 2013, 9.30am, Claremont Grove and Crimbles, Neighbourhood Management Officer Karen Barton, meeting point community meeting room Claremont Grove

15th January 2013, 10.00am, Littlemoor estate, Neighbourhood Management Officer Karen Barton, meeting point junction of Littlemoor Crescent/Gardens.

Wortley

3rd September 2012, 10:00am, Whincover estate, Neighbourhood Management Officer Catherine Caulfield, meeting point: shops on Whincover Drive

10th September 2012, 10:00am, Fawcett estate, Neighbourhood Management Officer Catherine Caulfield, meeting point entrance to estate on Lower Wortley Road

17th September 2012, 10:00am, Low Moorsides, Neighbourhood Management Officer Catherine Caulfield, meeting point community centre next to Co-op.

24th September 2012, 10:00am, Cobdens and Blackpools, Neighbourhood Management Officer Catherine Caulfield, meeting point: Cobden School

24th September 2012, 10:00am, Nutting Grove Terrace and Bawn Approach, Neighbourhood Management Officer Catherine Caulfield, meeting point: entrance to Nutting Grove Terrace.

3rd October 2012, 10.00am, Heights estate, Neighbourhood Management Officer Phil Cook, meeting point Housing Office 36 Heights Drive LS12 3SU

17th October 2012, 10.00am, Greenthorpe estate, Neighbourhood Management Officer Phil Cook, meeting point: junction of Greenthorpe Road and Heights Drive.

24th October 2012, 10.00am, Gamble estate, Neighbourhood Management Officer Phil Cook, meeting point: foyer of Gamble Hill Croft.

9th January 2013, 10.00am, Heights estate, Neighbourhood Management Officer Phil Cook, meeting point: Housing Office, 36 Heights drive LS12 3SU

16th January 2013, 10.00am, Greenthorpe estate, Neighbourhood Management Officer Phil Cook, meeting point: junction of Greenthorpe Road and Heights Drive.

23rd January 2013, 10.00am, Gamble estate, Neighbourhood Management Officer Phil Cook, meeting point foyer of Gamble Hill Croft.

2nd October 2012, 10.00am, Bawns estate, Neighbourhood Management Officer Julie Quinn, meeting point Hill Top Community Centre.

4th October 2012, 10.00am, Tong estate, Neighbourhood Management Officer Julie Quinn, meeting point shop on Tong Approach.

9th October 2012, 10.00am, Stonecliffe estate, Neighbourhood Management Officer Julie Quinn, meeting point Church at the top of Stonebridge Lane.

25th October 2012, 10.00am, Area 3 Butterbowl estate, Neighbourhood Management Officer Julie Quinn, meeting point: library on Whincover Drive.

8th January 2013, 10.00am, Area 1 Bawns estate, Neighbourhood Management Officer Julie Quinn, meeting point: Hill Top Community Centre.

15th January 2013, 10.00am, Tong estate, Neighbourhood Management Officer Julie Quinn, meeting point: shop on Tong Approach.

22nd January 2013, 10.00am, Stonecliffe estate, Neighbourhood Management Officer Julie Quinn, meeting point: Church at the top of Stonebridge Lane.

24th January 2013, 10.00am, Butterbowl estate, Neighbourhood Management Officer Julie Quinn, meeting point: library on Whincover Drive

2nd October & 18th December 2012, 9:30am, The Heights East & West, Pudsey Road and the Farrow estate, Neighbourhood Management Officer Jo Nahl, meeting point: 5 The Heights East.

4th October & 20th December 2012, 9.30am, Whingate Court, Addingham and Silver Royd estate, Neighbourhood Management Officer Jo Nahl, meeting point entrance of Whingate Court.

27th October & 13th December 2012, 9.30am, Thornhill's, Upper Wortley Road, Amberley's, Kinston's, Oldfields and Highfields, Neighbourhood Management Officer Jo Nahl, meeting point: entrance Thornhill Court.

3rd October & 19th December 2012, 9.30am, Western's, Upper Wortley Road Greenside estates, Neighbourhood Management Officer Jo Nahl, meeting point: outside 110 Lower Wortley Road.

Members of Area Committee, local Ward Members and colleagues within Area Management, are invited to contact the author of this report should there be any interest in attending one of the walkabouts, or estate inspections.

3.11 Area Panels

WNWhL has four Area Panels, which have the same boundaries as Leeds City Council's Inner and Outer West and Inner and Outer North West Area Committees. The Area Panels have an active role in setting and agreeing local priorities using local Community Partnership Agreements.

The Area Panels have a delegated budget and consider bid submissions for projects and addressing issues such as:

- Environmental improvement schemes
- Community safety schemes
- Tenant involvement schemes

Bids approved during 2012 have included:

- Additional security measures Minster flats, Farsley
- Additional security measures New Street Grove, Pudsey
- Joint funding with Area Management CCTV Farfield Avenue, Farsley
- Installation of metal fencing Heights Drive, Wortley
- Installation of metal fencing Tong estate, Wortley
- Safety barrier, Gamble estate, Wortley

The target hardening work, including additional security measures in Farsley and Pudsey has improved security measures for vulnerable tenants living in the Outer West area, the work has also served to reduce the fear of crime.

3.12 Community Engagement

WNWhL has a successful track record in community engagement. We are proud to advise that in our recent Tenant Participation Accreditation Service re-accreditation WNWhL achieved a score of 18 out of a maximum 19 units.

We are keen that customers help us to develop and monitor the service. We hold Customer Sounding Boards for different service areas to ensure a consistent opportunity for customers to get involved.

All residents living in the Outer West area have been consulted using our Community Partnership Agreements, to ascertain their priorities for the area and to identify improvements they would like to see. Current priorities have been identified as;

- Litter
- Lack of youth provision
- Anti social behaviour

A hugely successful diversity week was held in July, with activities ranging from; children from local schools attending estate walkabouts. Development of computer clubs in some sheltered housing schemes, which helps to combat social isolation, and develop enhanced services. An Area Panel bus tour of projects undertaken to assist panel members with familiarisation of the area and to see first hand the outcome of successful bids.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The joint work and development of shared services between WNWhL and the Outer West Area Committee, provides an efficient and cost effective way of working, to drive improvement and efficiency, within the Outer West area.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no specific equality considerations arising from this report. The services and functions described in this report are consistent with the Council's and WNWhL's approach to Equality Diversity and Cohesion.

4.3 Council Policies and City Priorities

4.3.1 The content of this report is consistent with the WNWhL strategic objectives, and the strategic aims of the Council encompassed by the Vision for Leeds; Leeds Children & Young Person Plan; Strategic Health & Wellbeing Plan.

4.4 Resources and Value for Money

4.4.1 No additional resources are needed to deliver the approach outlined in this report which will be delivered within existing resources.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications arising from this report.

4.6 Risk Management

4.6.1 There are no risk implications arising from this report.

5 Conclusions

5.1 It is concluded that there are clear benefits and opportunities for WNWhL working closely with Area Committees as outlined in this report. Developing this approach provides the opportunity to further develop services and join up working to the benefit of residents, which ensures that all agencies in the area target resources in a joined up and effective way.

6 Recommendations

6.1 Members are invited to note this report, and it is recommended that WNWhL provide a further six monthly update to Area Committee of progress with areas of mutual interest in the March/April cycle of meetings

7 Background documents

7.1 None.



Report author: Harpreet Singh
Tel: 0113 3367862

Report of Area Leader – West North West

Report to Outer West Area Committee

Date: 12th October 2012

Subject: Well-Being Fund Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report seeks to update Members on the current amount of revenue funding committed and available via the Area Committee well-being budget for wards in the Outer West area.

Recommendations

2. The Area Committee is asked to:
 - i. Note the amount of Well-Being funding remaining for 2012/13
 - ii. Note the monitoring information for projects approved in 2012/13 at appendix 1
 - iii. Note the Financial breakdown for 2012/13 at appendix 2
 - iv. Approve or otherwise the grant applications listed at 3.3 (appendix 3 and 4)

1 Purpose of this report

- 1.1 This report seeks to update Members on the current amount of funding committed and available via the Area Committee Well-Being Budget for wards in the Outer West area and also to provide monitoring information on projects approved in 2012/13.

2 Background information

- 2.1 At the last Area Committee meeting, the Well-being revenue budget available for 2012/13 was reported as £154,434. Since April, projects totalling £148,380 have been approved.

3 Main issues

Well-being Budget Review

- 3.1 It was agreed at the July Area Committee that the small grants would be suspended and any received applications would be taken to the Area Committee for consideration. Any urgent applications would be sent to Cllr Jarosz and alternatively Cllr Blackburn (in Cllr Jarosz absence) and if cleared sent to members, following the normal procedure.
- 3.2 At the September Area Committee, the balance of the Well-being revenue budget was reported as £7,693. An application submitted by Community Safety was approved for Turbary Avenue railings & Broad Street Railings for £1,640, leaving a balance of **£6,053**.

- i. Please find table of commitments below.

Project Name	Organisation	Total
Summer Bands	LCC LICS	£3,000.00
Site Based Gardener	LCC P & C	£23,534.00
I Love West Leeds	I Love WL Ltd	£10,000.00
Swinnow & Heights Worker	Healthy Living Network	£19,922.00
In Bloom Summer Planting	Pudsey / Calverly / Farsley IB	£9,000.00
Summer Sports & Coaching	LCC Sports Development	£2,500.00
Summer Cricket Coaching	Thornbury Cricket Club	£1,400.00
Police off road bikes	West Yorks Police	£1,500.00
Business Management Project	Leeds Ahead	£20,000.00
Farsley Jubilee Festival	Farsley Youth Development Project	£2,500.00
Outer West CCTV cameras	Leeds Watch	£30,000.00
Pudsey Festive Light switch on	Farsley Youth Development Trust	£8,000.00
Farsley Festive Light switch on	Farsley Christmas Lights	£5,000.00
Pudsey Jubilee	Farsley Youth Development Trust	£2,500.00
Pudsey Friday Night Project	LCC Breeze Team	£2,000.00

TCM - overspent		£1,684.44
Turbary Avenue railings & Broad Street Railings	Community Safety	£1,640

3.3 Since September, two small grant have been submitted and are listed below. Details of these are attached at appendix 3 and 4 respectively.

Project Name	Organisation Name	Funding requested
Winter Activities	Rycroft High Rise Residents Association	£300.00
Balance Remaining (if project approved)		£5,753

Project Name	Organisation Name	Funding requested
Chaucer Avenue Alley gating Scheme	Community Safety	£1,180
Balance Remaining (if project approved)		£4,573

3.4 There has been one skip request received since the last Area Committee and there is **£242** remaining in the skips budget for 2012/13.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Area Committee receives regular updates on the Well-being budget through the Well-being Budget Report.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All Well-being funded projects are considered prior to their submission to Area Committee for their impact on Equality and Diversity and Cohesion and Integration.

4.3 Council Policies and City Priorities

4.3.1 Small grant applications submitted to the Area Committee for funding support are assessed to ensure that they are in line with Council and City priorities. Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and Value for Money

4.4.1 The small grant programme outlined in this report is resourced by Area Support Team staff

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well-Being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.5.3 This report is not eligible for call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all Well-being applications.

5 Conclusions

- 5.1 The report outlines a limited budget remaining for the Area Committee for financial year 2012/13.

6 Recommendations

- 6.1 Members are asked to:
- i. Note the amount of revenue well-being budget available for 2012/13
 - ii. note the monitoring information for projects approved in 2012/13 at appendix 1.
 - iii. Note the Financial breakdown for 2012/13 at appendix 2
 - iv. Approve or otherwise the small grant applications listed at 3.3 and at appendix 3 and 4 respectively

Background documents¹

None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author

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Outer West

Well Being Monitoring: 2012 – 2013

1.1 REVENUE PROJECTS 2012/13

1.2 This section updates the Area Committee on progress against Wellbeing funded revenue projects approved in 2012/13

1.3 **Project Name:** Summer Bands 2012

Lead Organisation: Leeds International Concert Season

Amount: £3,000

Project Description: This funding is for ten brass band concerts as part of 'Summer Bands in the Parks' series. These concerts will benefit the communities in Calverley, Farnley, Farsley, Pudsey and Wortley.

Project Update: The number of people attending each concert varied between 70 – 200. The audience attending the concerts ranged from very young children to elderly members of the community. Some of the audience came from the postcode of where the concerts were taking place and others travelled from other areas to experience the concerts. People from a wide range of ethnic origins and individuals with disabilities had the opportunity to attend the concerts. Both male and female individuals attended the concerts.

1.4 **Project Name:** Site Based Gardener

Lead Organisation: LCC Parks & Countryside

Amount: £23,534

Project Description: Funding for a gardener to be based in Tyersal Park and New Farnley Park. Working 37 hours per week, gardener's main duties include grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintaining park infrastructure, planting and sweeping paths.

Project Update: Since being introduced, the site based gardeners have helped make marked improvements to a number of horticultural tasks in these parks that in the past were of concern. There has been a reduction in litter and dog faeces. As a result, Parks and Countryside have observed an increase in the number of residents using the parks and a significant change in public opinion which has subsequently reduced complaints to both Wards and to Parks and Countryside Service. Parks and Countryside's are currently in the process of conducting the 2012 Residents Survey. The evaluation of the survey responses will help provide more up to date opinions of these two parks which will assist in gauging local customer satisfaction.

- 1.5 **Project Name:** I Love West Leeds
Lead Organisation: I Love West Leeds Festival Committee
Amount: £10,000
Project Description: I Love West Leeds is an annual arts festival rooted in the community of west Leeds. Now in its eighth year the festival will reach an audience of over 3000. The main festival takes place in July. Funding is to support the delivery of the I Love West Leeds Festival during the summer of 2012, including two outdoor film screenings and a free festival day at Pudsey Park. Funding will be used towards the event costs, project management and marketing.
Project Update: The festival was programmed for July 2012 with the Big Free Festival Day taking place in Pudsey Park and outdoor film screenings taking place in New Wortley and Raynville Road Park. However due to bad weather the festival had to be cancelled 48 hours before the event. Short notice of cancellation meant that financial contracts had to be honoured, hence rescheduling was not an option. The weather forecast for the film screenings was no better, so in an attempt to safeguard finances the screenings were postponed with good notice. Film screening is re-scheduled to take place in October.
- 1.6 **Project Name:** Swinnow & Heights Worker
Lead Organisation: Healthy Living Network
Amount: £19,922
Project Description: A 12 month community development post was funded by Area committee to focus on reducing health inequalities and building capacity in Swinnow by undertaking intergenerational work. Healthy Living Network Leeds have supported this post. The project will work on setting up a committee to allow customers to use the centre for their own use. Work will also be expanded using a similar approach in other areas of need i.e. Heights and Gambles area where little work is being done and yet there is a high need.
Project Update: The community development worker (CDW) is now in post and work is underway to support residents to create a committee for the community centre and potential activities are being explored. The activities will focus on reducing health inequalities and building community capacity in Swinnow. Part of the development workers role will be to look at expanding their activities in the Heights & Gambles area, using a similar approach to Swinnow in September / October
- 1.7 **Project Name:** In Bloom
Lead Organisation: In Bloom (Pudsey, Farsley & Calverley)
Amount: £3,000 per area
Project Description: To enable provision of seasonal displays in Pudsey, Farsley & Calverley, in the form of hanging baskets on public buildings: town hall, the leisure centre and to plant up the many barrier troughs that are attached to the roadside barriers. Also, to cover payment for watering of, maintaining and planting up other planting areas that have been created over the past few years.
Project Update: The funding was used to provide seasonal displays including hanging baskets and hay racks. The funding also paid for

watering the displays and maintaining and planting up other planting areas that have previously been created. The displays provide a more attractive place to shop and visit and to involve the local community so that they respect their environment. Calverley received a gold award and Pudsey received a silver award from the in Bloom board.

- 1.8 **Project Name:** Summer Sports & Coaching
Lead Organisation: LCC Sports Development
Amount: £2,500

Project Description: This funding is for the delivery of sports sessions during the summer months in partnership with local sports clubs and support young people take coaching qualifications

Project Update: Working with local clubs and groups in the West to deliver coordinated programmes linked to participation with an Olympic theme. Pudsey St Lawrence Olympic Camp was delivered in June half term, attended by 25 children. Pudsey Tennis Club Primary School coaching delivered in May - June, for two weeks attended by 60 children per visit. West Leeds Rugby Union Olympic superstar day is planned to be held in August. Coaching scholarship been advertised and young people are being enrolled. Farnley juniors FC Referee's course held in June and attended by 4 young people.

- 1.9 **Project Name:** Summer Cricket Coaching
Lead Organisation: Thornbury Cricket Club
Amount: £1400

Project Description: Thornbury CC wanted to run a schools coaching programme in 2 local primary schools (Bolton Royd Primary / Tyersal Primary). The intention was to run a number of curriculum sessions to both boys and girls in the 2 schools throughout the summer, and each attendee would be invited to attend junior training at the club. They were hoping to attract enough young people to the clubs, training session to begin an Under 9s team, identify a coach / manager and enter a team in a local junior competition, therefore beginning a junior section.

Project Update: The project was completed with the 3 main outcomes of the project being met. The coach delivered a mixture of 10 curriculum and extra curriculum sessions at each school. There were a total of 90 children making a total of 580 visits. 15 young people regularly attend the coaching sessions. The club have registered each young person and will invite them back to the club to attend further nets, with a view to forming a junior team. A volunteer has also been identified who will be attending a coaching education course to further support the club. There were some behavioural problems that were reported by the coach at Tyersal primary.

- 1.10 **Project Name:** Police off Road Bikes
Lead Organisation: West Yorkshire Police
Amount: £1,500
Project Description: To enhance the safety and quality of life of residents living in West North West Police Division areas by providing an effective response to illegal off road motor cycling and anti social behaviour, and to assist with high visibility patrols, particularly focusing on green spaces.
Project Update: The police employs their powers under the 'No Insurance' scheme and Section 59 of the Police Reform Act wherever possible and in conjunction with Council's Parkswatch to seize offending vehicles and prosecute their riders. Off road motorcycle offending can be difficult to combat, with marked vehicles unable to carry out pursuits on open land. Using off road bikes, the officers are working well with the parkswatch service in undertaking joint initiatives and co-ordinating patrols to tackle issues of anti social behaviour and illegal motor-bike nuisance in areas such as New Wortley, Bramley Falls Woos, the towpath of the Leeds and Liverpool Canal as well as parks and green spaces and other hotspots.
- 1.11 **Project Name:** Business Management Project
Lead Organisation: Leeds Ahead
Amount: £20,000
Project Description: This proposal set out an innovative local business engagement approach to support business growth and deliver private sector resources and investment to identified priorities within the Outer West Leeds area plan. Some key features of the project include providing advice and signposting to the initiatives of real value to businesses, particularly smaller businesses, to help them to survive and grow. Also to provide a practical mechanism to "integrate" local businesses into local delivery and enable them to invest back into and improve their local areas in a wide variety of ways such as working with schools and the local environment.
Project Update: The business management project, funded through Leeds Ahead provides regular signposting to up to 300 businesses and has an active involvement in the business forums in the Outer West Area. The 'Make The Grade' element of the project which involves work with schools is working with Crawshaw High School. Funding has been secured in excess of £50,000 and over 20 businesses have agreed to support Crawshaw School. There are over 75 businesses that have engaged in the reward card scheme.
- 1.12 **Project Name:** Farsley & Pudsey Jubilee Festival
Lead Organisation: Farsley Youth Development Project
Amount: £2,500 each
Project Description: Building on the success of the previous festivals and events a free community led Jubilee Festival was organised in Farsley Town Street and Pudsey Park to celebrate the Queens Diamond Jubilee. For Farsley the event aimed to involve local people, shops/ businesses, schools, churches and other organisations. Work

was to be undertaken to bring a group of local people together including residents, councillors and local business people to create a legal structure to form a festival steering group / organisation to take ownership of delivering the festival in subsequent years.

The event in Pudsey was to include a wide range of vintage style activities such as a fair, bunting making, circus skills, face painting along with activities in the park such as bands playing and a family picnic area.

Project Update: The event was organised by Farsley Youth Development Project with invaluable support from local volunteers. Farsley Town Street was closed to traffic and filled with around 5000 people who enjoyed a street party with local bands and children's activities. Local businesses reported record sales and the churches all provided entertainment. Pudsey Park attracted over 1500 local residents for a community picnic with arts and sport activities and a traditional sing-a-long and a funfair on the leisure centre car park. The tee pees in the park worked very well with lots of free activities for families.

1.13 **Project Name:** Outer West CCTV cameras

Lead Organisation: Leeds Watch

Amount: £30,000

Project Description: The Outer West Area Committee in January agreed to fund several community safety projects. One proposal was for a Closed Circuit Television (CCTV) Camera on Farfield Avenue Farsley. The provision of CCTV on Farfield Avenue would act as a deterrent to anti-social behaviour around the local shopping parade, and was subject to part funding by WNW Homes.

Project Update: After initially being provided with additional costs by BT for the installation of a BT line, a new quote was negotiated and additional funding was sourced from the Proceeds of Crime. BT have been contacted and the works will shortly be commencing with an initial timescale of approximately 12 weeks for full completion dependent on whether planning permission is required.

1.14 **Project Name:** Pudsey Festive Light switch on

Lead Organisation: Leeds Lights

Amount: £8,000

Project Description: A community Christmas lights switch-on event. Ward Members have worked with local businesses and the local community to deliver a family event.

Project Update: Work is currently underway in organising the switch on event which will expect community leaders, council officials, representatives of the press, and residents/non residents from the local community. The switch on event is an important annual event within the Pudsey community, it has previously been very well attended attracting people of all ages.

- 1.15 **Project Name:** Farsley Festive Light switch on
Lead Organisation: Leeds Lights
Amount: £5,000
Project Description: A community Christmas lights switch-on event
Ward Members have worked with local businesses and the local community to deliver a family event
Project Update: In previous years, Farsley has benefited from a community Christmas lights switch-on event which is recognised as an important community event by community leaders and residents. Ward Members are working with local businesses and the local community to deliver an event which will attract people of all ages.
- 1.16 **Project Name:** Pudsey Friday Night Project
Lead Organisation: LCC City Development – Breeze Team
Amount: £3,000
Project Description: The Friday Night Project (FNP) provides activities in sports, arts and crafts, music and dance to young people aged 8-18 years of age on a Friday night, 6-9pm. The aim is to encouraging an active lifestyle and a safe place to socialise.
Project Update: Ten sessions were delivered between 20th April and 22nd June 2012. Average weekly attendance was 61 young people per week, with the highest attendance reaching 82 and the lowest at 32. The week of the lowest attendance was the half term week which is a common theme across projects. Activities included arts and crafts, sports, beauty therapy and a chill-out zone with wii and access to laptops for educational purposes and research

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2012-13 financial year. It shows the amount allocated to the Outer West Area Committee, details of any balance brought forward from 2011-12 and any existing commitments.

2012-13 OW Revenue Budget		
2012-13 OW Revenue Allocation	£	154,240.00
2011-12 Brought Forward	£	193.00
Gross Budget	£	154,433.00
12/13 Commitments	£	148,380.04
Remaining to allocate	£	6,052.96

1.2 Revenue Project Statement

The table below provides a revenue project statement as of 30th September 2012. Most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead organisation/ department	Wards Benefited	Date Approved	Earmarked	Amount Committed	Amount Paid
Skips	AST			£ 381.00		£ 219
Summer Bands	LCC - LICS	All Wards	16/12/11			£ 3,000
Site Based Gardener	LCC Parks & countryside	Pudsey / Farnley Wortely	23/03/12	£ 23,534.00		
I Love West Leeds	I Love West Leeds Committee	All Wards	23/03/12			£ 10,000
Swinnow and Heights worker	Healthy Living Network		23/03/12		£ 19,922	
In Bloom	LCC Parks & countryside	All Wards	23/02/12	£ 6,270.03	£ 2,730	
Summer sports & Coaching	LCC sports Development		23/03/12	£ 1,950.00		£ 550
Summer Cricket Coaching	Thornbury Cricket Club		23/03/12			£ 1,400
Police Off road Bikes	West Yorkshire Police	All Wards	23/03/12		£ 1,500	
Business Management Project	Leeds Ahead		23/03/12	£ 10,000.00		£ 10,000
Farsley Jubilee Festival	Farsley YDP		23/03/12			£ 2,500
Outer West CCTV Camera	Leeds Watch		23/03/12	£ 30,000.00		
Pudsey Festive Lights Switch on	Farsley youth Development		18/05/12	£ 8,000.00		
Farsley Festive Lights	Farsley Christmas Lights		18/05/12	£ 5,000.00		
Pudsey Jubilee	Farsley youth Development		18/05/12			£ 2,500
Pudsey Friday Night Project	LCC City Development		06/07/12	£ 2,000.00		
Turbary Avenue railings & Broad Street Railings	Community Safety	Farsley	07/09/12	£ 1,640.00		
TCM overspent				£ 1,684.44		
Small Grants						
Free D Event						£ 500
Firefly system	WY Fire Service	All Wards				£ 500
Dog Fowling Initiative	WNW Locality Team	All Wards	15/04/12		£ 500	
Pudsey Carnival	Carnival Committee	Pudsey	13/04/12			£ 1,000
Replacement Kitchen Equipment	1st Pudsey Scouts Group	Pudsey	15/04/12			£ 500
Walking Leaflet 2012	West Leeds Walking Group	All Wards	15/04/12			£ 300
Dog show	West Yorkshire Police					£ 300
				£ 90,459.47	£ 24,652	£ 33,269
Total Committed						£ 148,380.04
Budget for Year						£ 154,433.00
Amount Available for Allocations						-£ 6,052.96

OUTER WEST AREA COMMITTEE
 2012-13 Wellbeing Budget Statement

2.0 Skips

Skips	Wards Benefited	Amount Committed	Amount Paid
		-£ 15.00	
		£ 117.00	
		£ 117.00	
		£ 139.00	

Total Committed £ 358.00
 Budget for Year £ 600.00
Amount Available to Allocate £ 242.00

OUTER WEST AREA COMMITTEE WELL BEING FUND – SMALL GRANT APPLICATION

Date :28th September 2012**Reference number :**

OW/12/09/S

Organisation :

Rycroft High Rise Residents Association

Name of Project :

Winter Activities

Funding Requested:

£300.00

Summary of Project:

The Association aims to provide a Christmas Day out for residents, many who seldom leave their homes (including those from the local Sheltered Housing Scheme and from three other Sheltered Schemes), to Skipton Christmas Market then onto the Hitchin Post, Idle, Bradford.

This trip aims to cater for a mix of age groups and nationalities and will benefit the Rycroft's Atlanta Street, Claremont's and Crimble's communities as for some this will be the only Christmas they have.

Six people will be working on the day and around 50 others will benefit from this outing.

This will benefit

Associated Costs;	
Coach Hire	£350.00
Meal and Entertainment	£450.00
Total	£800.00

Area Committee Priority Met:

Health & Wellbeing/Safer & Stronger Communities

Total costs:

£800.00

Other grants applied for:

Greggs £200.00

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Area Committee Well-being Fund – Expression of Interest

Project Name: Chaucer Avenue Alley gating Scheme

Lead Organisation: Community Safety

Project Summary (please include a brief description of the main activities and why this project is needed):

Complaints have been received from local residents in relation to a ginnel on Chaucer Avenue in Pudsey.

The local residents have contacted Brent Brady the Alley gating Coordinator for Community Safety to see if this short footpath could be gated to stop the incidents of anti-social behaviour which include using it as a toilet, congregating and being noisy and theft from gardens.

The referral relates to a path at the side of 61 Chaucer Avenue where incidences of criminal damage and Anti Social Behaviour have been occurring. Mr Stogden one of the local residents has contacted Community Safety on a number of occasions about incidents and has also reported these to the Police. The police have been paying some attention to this location, however the residents can't identify who is causing the ASB and understandably are reluctant to challenge this.

Brent Brady and myself visited the site a few weeks ago and noted that there are signs of criminal damage, evidence of ASB, alcohol cans and a dead rat. Mr Stogden on behalf of the neighbours asked if the council could gate off the access route as it no longer leads anywhere. Originally there was a gate at the end of the short ginnel that lead onto the playing fields of Crawshaw school. The gate is padlocked and hasn't been used for over 10 years. This was confirmed by Crawshaw school who state that the lock does not belong to them and that they don't have access.

Guidance from the LCC Rights of Way was sought and we have been informed that there used to be a footpath through the school but this was extinguished in 1969 under the Town and Country Planning Act 1962 and I believe this was to enable the school to be built. However, the southern end was extinguished on a slightly different line at which had already been built over by houses but this link appeared to have been provided as a replacement, therefore this short section may carry public rights as it appears to have been built for public use and not extinguished. We had someone try to claim it as part of a claim to the north west but there was only one claim form, evidence of locked gates across the path and there was not the required twenty years use.

As the rest of the route was extinguished it is unlikely that a claim would be made for it or that it would be successful as it only goes to the school. The ownership of the footpath is Leeds City Council.

Outcomes (please summarise the main outcome/output/benefit the project will achieve):

Stop the incidents of Anti-social Behaviour in relation to the ginnel
Stop criminal damage, theft and noise nuisance.

Project Cost (please indicate how much the project will cost, how much Well-being funding is sought and the breakdown between capital and revenue):

The cost of supplying and installing gates and rails is £960.00 + VAT

The cost for planning permission is approx £200

The cost of supplying keys for the gates to relevant neighbours and services is £20

Total revenue funding requested: £1,180 .00

Identify which geographic areas will benefit and which Area Committee you are applying to:

Area Committee- Outer West

Ward – Pudsey



Report author:
Harpreet Singh
Tel: 0113 3367862

Report of Area Leader West North West

Report to Outer West Area Committee

Date: 12th October 2012

Subject: Area Progress Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Farnley and Wortley, Calverley and Farsley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report informs the Area Committee of progress against the Area Support Team work programme for Outer West Leeds and local contributions to Council priorities.
2. All Ward Members who make up the Area Committee are consulted on projects and initiatives within their ward

Recommendations

1. Members are asked to:
 - Note the contents of the report, comment on any matters raised and suggest items for inclusion in future area update reports.
 - Note the enclosed appendix providing an update on the West North West Homes Leeds Outer West Area Panel minutes.

1 Purpose of this report

- 1.1 The purpose of this report is to inform Members of progress against the Area Support Team's work programme and local priorities.

2 Background information

- 2.1 An Area Committee update report is submitted at every cycle of Area Committee meetings. Partners contribute collectively on projects and provide service updates.

3 Main issues

Farsley Town & District Centre Scheme

- 3.1 The last phase of the Farsley scheme has now started and Property Maintenance (PM) are now on site to complete the outstanding work to the ginnel. The project is scheduled for completion as follows;

Completion Date: 26 October 2012

- 3.2 From a recent site visit with Farsley councillors, new plans were discussed for the old public convenience's site at Andrew Square. The new suggested plans were as follows;

- The brick wall fronting the site along Farsley Town Street running East-West is neglected and attracts debris. It was suggested that the wall be capped, so that there is no need for it to be planted saving maintenance and also stopping the wall being used as a temporary rubbish bin.
- To remove the brick wall that fronts the car park running North-South removing need to plant bedding plants and maintaining them. Also to use surplus cobbles around the rectangular grassed area.
- Resurfacing the grassed area with Yorkshire stone flags, so that there is not need for grass cutting in the future (as grass cutting is problematic and has therefore been neglected attracting debris, broken bottles and complaints from local resident).
- It was also highlighted that the site was previously known as "Cobbled Square" and it was suggested to give back the site its original name

- 3.3 A revised plan of the site is being produced to reflect the suggested changes. Once agreed quotations will be requested.

Business Management Project

- 3.4 The business management project, funded through Leeds Ahead provides regular signposting to up to 300 businesses and has an active involvement in the business forums in the Outer West Area.

3.5 The 'Make The Grade' element of the project which involves work with schools is working with Crawshaw High School. Funding has been secured in excess of £50,000 and over 20 businesses have agreed to support Crawshaw School.

3.6 There are over 75 businesses that have engaged in the reward card scheme.

Environment Sub Group

3.7 The Outer West Environmental Sub Group continues to meet to monitor the Service Level Agreement and identify relevant environmental issues. The most recent meeting in August, discussed concerns with the grass cutting contractors Continental Landscapes.

3.8 The next meetings will be inviting Parks & Countryside's and the ALMO to encourage further joint working.

3.9 Please find an update on eyesore, derelict & nuisance sites for the Outer West Wards.

Site Name & Address	Interim Outcome	Final Outcome	Actions in this period	Key Milestone Dates
Antiques Shop, 26 & 28 Chapelton, Pudsey LS28 8BL	Improving safety and appearance of the building.	Refurbishment and a viable re-use of the building	Work undertaken to scope out required improvements which could be required through a S215 notice.	Site added to the list - 13 Dec 2011 1. Letter sent to owner of intention to serve S215 - May 2012 2. S215 notice served - June 2012 3. Completion of associated works - Dec 2012
Fernlea Public House, 53 Tong Way, Leeds LS12 5NA	Disposal of site.	Viable redevelopment /re-use of the building.	1. Panel approval to joint market the site with the leaseholder, Punch Taverns. 2. An offer has been submitted on the site for consideration.	Site added to the list - 16 Apr 2012 1. Site disposed - Nov 2012 2. Approach identified for site redevelopment/building re-use - March 2013
The Foundry, Grangefield Industrial Estate, Richardshaw Road, Pudsey, LS28 6QW	Resolve ownership issues.	Ensure site is secured.	1. Clean up cost obtained of £20k. 2. Counsel view is being sought regarding ownership of the property.	Site added to the list - 20 Feb 2012 1. Letter of intention to serve S77 sent to owner - April 2012 (ACHIEVED) 2. S77 notice served to undertake remedial works - May 2012 2. Works completed - July 2012

<p>Pudsey Cemetery Chapel, Cemetery Road, Pudsey LS28 7HH</p>	<p>Works undertaken to prevent further dilapidation.</p>	<p>Chapel taken on by a heritage organisation e.g. The Leeds Buildings Preservation Trust Ltd, to enable full restoration using funding grants not currently available to LCC. Viable end use found following restoration.</p>	<p>Maintenance / Improvement Works that could be carried out over and above the annual cyclical maintenance identified.</p>	
<p>Pudsey Grangefield High School (former), Richardshaw Lane, Pudsey, Leeds LS28</p>	<p>Planning approval in place.</p>	<p>Working with the owner on ensuring that the proposed residential development is in keeping with the building and its surroundings.</p>		
<p>Old Boars Head Pub, Roker Lane, Pudsey</p>	<p>Visually improve the building and site.</p>	<p>Refurbishment and a viable re-use of the building OR viable redevelopment of the site.</p>	<p>The owner of the site will be contacted to establish the future of this building.</p>	

CCTV Farfield Avenue / Pudsey Town Centre

- 3.10 The Outer West Area Committee in January agreed to fund several community safety projects. One proposal was for a Closed Circuit Television (CCTV) Camera on Farfield Avenue Farsley.
- 3.11 The provision of CCTV on Farfield Avenue would act as a deterrent to anti-social behaviour around the local shopping parade, and is subject to part funding by WNW Homes.
- 3.12 Feedback has been received regarding the provision of a (CCTV) Camera on Farfield Avenue, Farsley.
- 3.13 After initially being provided with additional costs by BT for the installation of a BT line, a new quote was negotiated and additional funding was sourced from the Proceeds of Crime.
- 3.14 BT have been contacted and the works will shortly be commencing with an initial timescale of approximately 12 weeks for full completion dependent on whether planning permission is required.

Pudsey Public Conveniences

- 3.15 Discussions are still ongoing with Property Maintenance, Pudsey Leisure Centre and local Ward Councillors to try and progress the relocation of Pudsey toilets to the front of the Leisure Centre. An update has been requested from Property Maintenance.
- 3.16 Previously a meeting took place in July, Cllr's Coulson and Jarosz met with, Cllr Lucinda Yeadon and Cllr Adam Ogilvie and officers to discuss options available for the relocation of the toilets.
- 3.17 It was confirmed, there were several disabled toilets in close vicinity of the leisure centre for public use. Investigations are now being made into relocating Male & Female toilets only, into the leisure centre and for the disabled toilets in Pudsey to be promoted to customers.

Healthy Living Network: Community Development Worker (Swinnow and Heights & Gambles)

- 3.18 The CDW has been working on establishing a forum for both local professionals and interested residents to come together with the aim of mapping all local activities for all ages groups. The forum has also looked at promoting these activities plus working in partnership to consult with residents and establish ways of making the community hall more vibrant and successful.
- 3.19 3 volunteers have been recruited to help with the following areas: promotion of activities, creation of marketing materials, setting up events and activities within Swinnow.

- 3.20 A family fun and sports day was organised in partnership with Swinnow Children's Centre and Community police on Saturday 15 September. The event was a great success and well received by local residents. A total of £170 was raised for the Community Centre from the use of a bouncy castle (provided by Moorside Tenants & Residents Association) and from a cake sale (provided by Sunshine Group).
- 3.21 The CDW with local residents is also planning a community clean up and bulb planting day for 13 October to bring together all ages to clean up and plant bulbs in area around Community hall and Swinnow Moor.

Footpath adjacent to Musgrave Court

- 3.22 A footpath adjacent to Musgrave Court in Pudsey was recently raised as being in a dangerous state during periods of rain and residents had asked if work could be undertaken to make improvements. Work has been underway in partnership with WNW Homes, Highways, Parks & Countryside's and Environmental Services to explore potential options.
- 3.23 Highways have confirmed that they can undertake improvement works to the footpath. Highways will subsidise 50% of the works in the form of labour and would like to request the remaining 50% contribution in the form of a financial contribution in the region of £5.5k. Funding options are being explored to support these works.

West North West Homes Area Panel

- 3.24 A copy of West North West Homes Leeds Outer West Area Panel minutes from the last meeting are attached at Appendix 1.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Ward Members are consulted on projects and initiatives within their ward which link to the Area Support Team work programme and locality priorities. This is undertaken via regular ongoing "Two Way Feedback" meetings, held with Area Support Team, and ad hoc meetings/telephone conversations as and when required.
- 4.1.2 Community forums are held in Pudsey & Swinnow and Tyersal every quarter within Outer West Leeds to inform communities.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 This section is not applicable to this report.

4.3 Council Policies and City Priorities

- 4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2012/13 with amendments only to environmental delegations.
- 4.3.2 The Area Functions are included in the Council's Constitution (Part 3, section 3C).

4.3.3 Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and Value for Money

4.4.1 Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.

4.4.3 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is only to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, e.g. community engagement, area based regeneration schemes and conservation area reviews.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.6 Risk Management

4.6.1 There are no significant risks identified in this report.

5.0 Conclusions

5.1 In conclusion, the Area Progress report is in line with the functions and role of the Area Committee which are:

- Improve the quality and value for money of Council service delivery
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
- To co-ordinate policy and service delivery between the local service providers.

6.0 Recommendations

6.1 The Outer West Area Committee members are invited to:

- i. Note that the contents of the report and to comment on any aspect of the matters raised.
- ii. Note the enclosed appendix providing an update on the West North West Homes Leeds Outer West Area Panel minutes.

Background documents¹

None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.



MINUTES
OUTER WEST AREA PANEL MEETING
5.30pm at Westfield Chambers
Wednesday 8th August 2012

Attendees:**Area Panel Members:**

Kevin Sharp (Chair)	KS
Brian Falkingham (Vice Chair)	BF
Margaret Rimington	MR
Marjorie Cook	MC
Corinne Brown	CB
David Atkinson	DA
Cllr Rod Wood	CllrRW

Officers: Sharon Guy - Area Performance Manager Wortley/Pudsey SG
 Rukhsana Mahmood – Cohesion and Diversity Project Officer RM
 Charlotte Jones – minute taker

1.0 Apologies for Absence:

- 1.1 Apologies for absence were received from Lydia Appleby.
- 1.2 KS welcomed all to the meeting.

2.0 Minutes of the Previous Meeting Held on 13th June 2012

- 2.1 Item 5.2 of the previous minutes – KS declared an interest and left the room.

3.0 Matters Arising

- 3.1 None noted

4.0 Capital Expenditure

- 4.1 There was no report for this month due to changes within the ABCL. Paul Elliot is to make sure that a report is available for the next meeting.

5.0 Customer Engagement and Inclusion**5.1 Area Panel Bids****5.1.1 AP9 2012 Wharf Valley Cat Protection League**

This bid is from the WVCP and they are seeking £750 from each of the Area Panels. WNWhL is to hold the money and there would be a one-off payment that would be made if needed.

Action

It was agreed that the bid would be approved subject to the other Area Panel decisions and that it would be for one year only. If it was only approved by the OW Area Panel, then it would be specified that the money only be used in our area.

AP9 2012 – Approved

5.1.2 AP28 2012 Gamble Hill Barriers

There is a stretch of road through the estate that is well used. There are problems with vehicles parking on the banking and driving on it, damaging the ground.

The previous bid was for a larger area and therefore was more expensive, the quote is now for £6324

AP28 2012 – Approved

5.1.3 AP36 2012 – Good Garden Competition

There was a Good Garden Competition last year which generated a lot of interest. The bid generates awareness of residents keeping their gardens tidy and good tenants are not often rewarded.

The funding is for £300.

KS asked that if the bid goes through, could the Area Panel members be involved in judging.

AP36 2012 – Approved

5.1.4 AP34 2012 – Folding Seats for The Heights East and West

The folding seats are for the foyers of the block. They are to replace residents seats that have been removed as a result of Fire Safety inspections and so there won't be requests from all blocks for these seats. The seats are folding, so they won't cause an obstruction, and also are fire retardant.

It was queried that the cost was for supply only, it was confirmed that our caretakers would fit them.

AP34 2012 – Approved.

5.1.5 AP35 2012 – Tong Drive fencing

The removal of hedges and replacement with fencing has already been done in some areas and has been very successful. This reduces ASB including drug users in the area and is supported by the police. The removal of the hedges also takes away maintenance issues for elderly and disabled residents.

AP35 2012 – Approved

5.2 Update on Previous Bids

5.2.1 SG shared the updated information on available funding. The funding is broken down into capital and revenue spending.

5.3 Customer Engagement and Inclusion Team Report (Rukhsana Mahmood)

- 5.3.1 RM read out the key points of the report.
- 5.3.2 If anyone wants to apply, the application forms have been revamped. We will support any applications.
- 5.3.3 RM handed out application forms for a Social Media Course to those who were interested. MC queried whether WNWhL had a Facebook page. We are in the process of creating one, this should be available in the near future.

6.0 Local Performance Framework (Sharon Guy)

- 6.1 SG commented on the key features of the report.
- 6.2 we are under performing but this is improving. We are working with the Locality Team and other partners to improve things. In June, we have one patch in Excellent, none in Poor and the rest in Good and Acceptable.
- 6.3 Grass cutting has been a major problem, the weather has been detrimental to the cuts and the clippings have clumped because the grass has been cut whilst wet.
- 6.4 Grass cutting is part of what we assess along with litter and footpaths.
- 6.5 KS noted that the call centre measurement was not improving. It was not clear if the calls were all first-time callers or if they were chasing repairs this information comes from LCC. KS asked if this could be broken down more.

7.0 Any Other Business

7.1 Neighbourhood Action Plans

- 7.1.1 SG reported that we are working on Neighbourhood Action Plans (NAP) for three ward areas in the OW area, 2 in Pudsey and 1 in Wortley.
- 7.1.2 The NAP gives some background information about WNWhL in the area, so there will be information there about who the NMO's are and what their contact numbers are. There will be local issues specific to that ward included, such as dog fouling, with an update on how we are dealing with the issue.
- 7.1.3 We are working with other partners such as the police, locality groups, Continental Landscaping and such like.
- 7.1.4 This is similar to what we had before but this needs updating. This is currently work in progress.
- 7.1.5 SG asked for any feedback to be brought to the October Area Panel meeting.
- 7.2 BF asked about the new website, there is information such as when the walkabouts are missing from the website. SG is to look into this.
- 7.3 MR has heard that the police will no longer be giving out ASBO's and wondered how this would affect us. KS said it would be a good idea to invite someone from LASBT to the meeting.
- 7.4 DA spoke about the bus tour. As a new member, he found it especially informative

and was very impressed.

SG said that if it was viable, we could arrange another tour around the OW area as it wasn't expensive. A bid would have to be put in. The tour would have to be for at least 6 people.

7.5 KS asked about a previous bid for CCTV that was approved and asked if the work had been carried out. CllrRW thought there was a reason why the project hadn't been completed but will find out. The fund has been committed.

7.6 SG asked if the Panel would be happy to move the start time of the meeting to 5.00pm. The members were happy for the meeting to come for food at 4.30 and for the meeting to start at 5.00pm.

8.0 Date, Time and Venue of Next Meeting

8.1 **Date:** 10th October 2012
Time: 5.00pm (4.30pm – Refreshments)
Venue: Westfield Chambers Board Room